

TENANCY APPLICATION

IMPORTANT PLEASE READ

Please see below as the following requested information must be attached to your application. The application cannot be processed unless criteria are met.

Email completed application to Rentals@sqrealestate.com.au. Contact phone 0406047347.

Every person 18 years and over wanting to reside on the premises must complete an application.
Identification (one form of ID required)
 Current Passport & Visa requirements if relevant Photo ID (Driver's License) Birth Certificate
Proof of Income (Please provide what is applicable to you) Last 4 pay slips If self-employed proof of income (tax office confirmation etc) Government payments e.g. pension etc
References (written references will assist the process of the application) From previous landlord if not managed by agent Written personal reference
Other Copy of phone, electricity account If required copy/details of government visa Pet Registration papers to be provided
PLEASE ENSURE THE ABOVE DETAILS ARE COPIED/SCANNED AND ATTACHED TO THE APPLICATION

PLEASE ENSURE THAT APPLICATION AND PRIVACY STATEMENT IS SIGNED.

PLEASE ENSURE THAT ALL QUESTIONS ARE COMPLETED.



Privacy Disclosure Statement of SQ Real Estate ABN 13467667256

The personal information you provide in this application or collected by SQ Family Trust trading as SQ Real Estate from other sources, are necessary for us to verify your identity, to process and evaluate your application and to manage the tenancy. Personal information collected about you in this application, if your application is successful, may be disclosed for the purpose for which it was collected to other parties including the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to the landlord and us. If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that agreement, that fact and other relevant personal information collected during the course of your tenancy, may also be disclosed to the landlord, third party operators of tenancy reference databases and other agents. If you do not provide the information required from you, we may not be able to process your application.

Privacy Consent

- I, the Applicant, acknowledge that I have read the above disclosure statement and authorise SQ Real Estate to collect information regarding me.
- I, the Applicant apply for approval to rent the premises referred to in this form and acknowledge that my application will be referred to the Landlord of the property for his/her/their acceptance and if the application is approved, to prepare a Residential Tenancy Agreement for the premises
- I, the Applicant, declare that I am not bankrupt, or undischarged bankrupt and that the information provided by me is true and correct. I have inspected the above premises and wish to apply for tenancy of the premises.

I undertake to pay a rental bond plus the first fortnight/month's rent in the form of a bank cheque or direct deposit to SQ Real Estate, upon signing the Residential Tenancy Agreement.

Signed: Date:	



Address of Premises you would like to rent:		Rent per week:	Bond:		
Lease Commencement Date:	Lease Term Required:	Details of any Pets	:		
Names & Ages of Persons to be liv	ing at the property:				
Applicant's Full Name:					
Current Address:	Date occupie	d: Rent Per W	/eek:		
Name of Current Landlord/Agent:		If selling/sold name of Ago	ent:		
Date of Birth:	Driver's License No:	Car Reg No:	:		
Passport No:					
Phone: Mobi	le:	Email:			
Previous Address:	How long we	re you at this address:	Rent:		
Name of Previous Landlord/Agent	:	Bond Refunded Yes/No			
Provide two names and contact numbers and relationship to you of personal referees not related to you					



If self-employed please provide name and contact details of Accountant (please advised your accountant that a							
representative of SQ Real Estate	will be contacting ther	n.					
What is your occupation	Full/Part Tir	me	Gross income per fortnight				
what is your occupation	ranyrare m	iic .	Gross meome per fortingne	-			
Employer's Name	Employers Address		Date commenced employment				
Lilipioyei s ivallie	Liliployers Address		Date commenced employment				
Emergency Contact Details Name	Contact nur	nber	Relationship to you				
Please read carefully:							
I have inspected the premises and confirm I will take a lease on the premises. Immediately upon acceptance and to secure the lease on the property I agree to pay the first two weeks rent by way of internet banking, bank cheque, made payable to SQ Real Estate Trust Account.							
I further agree that for SQ Real Estate to process this application and in accordance with Section 18n (1) (b) of the Privacy Act I authorize SQ Real Estate to obtain all information from all credit providers and references named in this application. I understand that this information will be used to assess my application.							
I further agree that should I be approved and accepted as a tenant with SQ Real Estate that all future rent after the initial first two weeks rent will be received on or before the due date by way of direct payment to the SQ Real Estate Trust Account.							
Signed:	Date:	Wi	itness:	_			
Office Use Only							
Landlord contacted to advise a	pplication received	Applicar	nt interviewed				
Previous Agent/Lessor Contact	ed		d approved				
Employment Checked		Applicar	nt notified				
Personal References Checked							
Signing of lease confirmed Date	re	Time					